

**CLAYTON COUNTY BOARD OF EDUCATION**  
**BOARD WORK SESSION MEETING MINUTES**  
Monday, January 25, 2010

**Members Present**

Ms. Alieka Anderson, Board Chair, District 8  
Ms. Ophelia Burroughs, Board Vice Chair, District 5  
Dr. Pam Adamson, District 1  
Ms. Wanda Smith, District 2  
Ms. Jessie Goree, District 3  
Mr. Michael King, District 4  
Ms. Mary Baker, District 6  
Ms. Trinia Garrett, District 7

Dr. Edmond Heatley, Superintendent  
Dr. Lester Cooper, Parliamentarian

Mr. Charlton Bivins, District 9, Absent

**I. Call to Order**

*The Board Work Session was called to order by Board Chair, Ms. Alieka Anderson, at 5:30pm.*

**II. Executive Session**

*A motion to go into Executive Session was made by Ms. Burroughs and was seconded by Ms. Goree. The motion passes 8(yes); 0(no); 0(abstention)*

**6:30pm Reconvene Board Meeting**

*The Board reconvened from Executive Session where they discussed Personnel Matters. The time is 6:30pm.*

**III. Pledge of Allegiance**

*Recited. The Chair asked the audience for a moment of silence for Haiti.*

**IV. Ethics Statement**

*Approved by Consensus*

**V. Adoption of the Agenda**

*A motion to adopt the Agenda was made by Ms. Goree and was seconded by Ms. Burroughs. The motion passes 8(yes); 0(no); 0(abstention).*

**VI. Proposed Agenda from the Superintendent and Chair**

THE INFORMATION AGENDA (some items will require action at the **February 1, 2010** Board Meeting)

- **Updates to the Board** – *Dr. Edmond Heatley, Superintendent*
  - **7<sup>th</sup> Period Update**-*Mr. Gary Townsend, Principal, Drew High School; Mr. Keith Colbert, Principal, Lovejoy High School; Ms. Alicia Dunn, Counselor, Jonesboro High School; and Ms. Benita Cochran, Counselor, Drew High School presented to the Board a PowerPoint presentation on how the 7<sup>th</sup> Period Day at the High Schools would look. The Board asked questions of those presenting.*
  - **Remediation**- *Dr. Heatley stated to the Board that this item is being pulled from the agenda and purchasing report until more information could be obtained.*
  - **Budget Options**-*Dr. Heatley presented to the Board a PowerPoint presentation on his suggested Budget Options. He informed the Board that we are in a deficit right now and if we do not do something to cut the budget now in the 2010-11 School Year we will have a \$40M deficit and the school year 2011-2012 we will have a \$103M deficit. He also explained to the Board Members that we can't wait until the deficit happens upon*

us to do something, we must be proactive. Dr. Heatley entertained questions from Board Members. Dr. Heatley also informed the Board that he would be bringing his recommendations to the Board for approval at the February 1, 2010 Board Meeting. Dr. Heatley also informed the Board and the audience that the presentation would be on the Website Wednesday Afternoon, January 27, 2010.

**Board Policies for discussion and possible action**

- “J” Series – Students-Questions This Policy will be brought before the Board for action at the February 1, 2010 Board Meeting
- BBI – Board Operations – Board-Staff Relations for discussion
- BH/GAG – Board Operations – Code of Ethics/Conflict of Interest for School Board Members and School Personnel for discussion and action at the February 1, 2010 Board Meeting

- **Business Services** – Ms. Ramona Thurman, Director, Budgets and Grants  
Ms. Lonita Collier, Director, Purchasing

**1. Finance Report (consent agenda)-**

Ms. Thurman presented a PowerPoint Presentation of the District’s financial status as of November 30, 2009 and December 31, 2009. The reports show general fund revenues and expenditures by source and function. The recommendation is for approval of the finance reports as submitted.

**2. Purchasing Report (consent agenda)**

Ms. Collier gave a purchasing report on the following: Purchase Orders over \$5,000.00 for Consumables; Purchase orders under \$25,000.00 for Non-Consumables; Purchase Orders over \$25,000.00 with prior Board approval. The contract approval report consisted of the following:

- Teaching and Learning request to submit payment to “A+ Academics” for providing Federal mandated tutoring to eligible students attending Needs Improvement Schools.
- Operations request to utilize “Clayton County Water Authority” to install meters at Ash Street Center.
- Teaching and Learning request to submit payment to “Key Enhancement Learning Center” for providing Federal mandated tutoring to eligible students attending Needs Improvement Schools.
- Athletic department request to submit payment to “Metropolitan Basketball Officials Association” for officiating the 2009-2010 Varsity Basketball season.
- Teaching and Learning request to exercise the option year of the contract with “ProQuest” to provide on-line databases as supplemental media services.
- Teaching and Learning request to submit payment to “Solid Rock Academy” for providing Federal mandated tutoring to eligible students attending Needs Improvement Schools

All purchases are in compliance with Board Policy and the recommendation is for approval of the Purchasing Report as submitted.

**3. SPLOST III Revenue Report (consent agenda)**

Ms. Thurman presented the SPLOST III Revenue Report. The report showed the monthly cumulative and average collections to date. The recommendation is for approval of the SPLOST III Revenue Report as submitted.

- **Operations** – Dr. Cephus Jackson, Chief Operations Officer (**Operations report will be presented by: Kenny White, Klaus Donnell and Wesley Smith and John Lyles on Dr. Jackson’s behalf**)

- **SPLOST Construction Update (Consent Agenda)**

The SPLOST Construction projects for the month of January were presented. The summary included payment on the following projects:

New Middle School #8	\$1,337,391.67
New K-8 Facility (Eddie J. White K-8 Academy)	\$1,920,533.00
Wireless Data Network – Group C	\$ 214,005.37
Wireless Data Network – Group D	\$ 64,886.40
Riverdale Middle	\$ 396,336.00
Lovejoy High	\$ 362,413.59
Ash Street Center	\$ 244,490.60

Harper Elementary	\$ 229,542.69
WORKTEC	\$ 242,386.00
Pointe South Elementary – Freezer/Cooler	\$ 11,984.40
Tara Elementary – Freezer/Cooler	\$ 11,778.30

The Performing Arts Center Addition project is in schematic design. The recommendation is for information only.

- **Five (5) Year Plan (action item)**

Georgia Law (20-2-260) requires all school systems to develop and maintain a long range comprehensive facilities plan. This is updated every five years in order to be eligible to participate in Georgia's Capital Outlay Program. Clayton County Public School System's plan has been updated and is due March 15, 2010. Clayton County Public Schools' plan has been updated and the grade configurations provide for flexibility when addressing magnet programs, charters, and alternative education. The recommendation is to approve the proposed school organization and school sizes.

- **Eddie White K-8 Redistricting (action item)**

There were two community meetings held for community comments on the redistricting plan. The first meeting was held at Lovejoy Middle School on December 1, 2009. Twenty-Five people attended this meeting. Another meeting was held at River's Edge Elementary School on December 3, 2009. Seventy-four people attended the meeting. At each meeting there were no comments in opposition to the proposed redistricting plan expressed at the meeting. The recommendation is to approve the Eddie White K-8 redistricting plan as presented.

- **Human Resources Department – Dr. Douglas Hendrix, Chief-Human Resources Officer**

- **Personnel Changes Report (Consent Agenda)**

Dr. Hendrix presented the Personnel Changes Report. The report contained actions that occurred from mid-December to mid-January. The report contained 14 new hires (10 were teachers) 6 rehires; 11 transfers; 17 class changes; and 36 terminations (11 retirements; 2 deaths; 1 family; 2 non-renewal of contracts; 3 other systems; and 17 resignations. The recommendation is to approve the Personnel Changes Report.

Ms. Goree: A personal point of privilege: Thanks to the Staff for their support during the sudden loss of a student who succumbed to death. The student was a 12 grader at North Clayton High School.

- **Administrative Rule (Not a Board Policy) GBM-Professional Personnel Vacancies and Transfers (action item)**

Due to a reduction in state funding, a decrease in local revenue, the need has arrived to implement a reorganizational plan for 2011. Administrative Rule has been updated to allow for the reorganizational plan for 2011. This is for information.

- **Board Policy GBKA-Lay-Off – Reduction In Force (action item)**

Due to a reduction in state funding, a decrease in local revenue, the need has arrived to implement a reorganizational plan for 2011. Board Policy GBKA, Reduction in Force, the Superintendent must be given permission to initiate a reduction in force.

The recommendation is to approve waiving the 30 day rule and to approve the changes to Reduction in Force Board Policy GBKA and to accept the changes to the Administrative Rule GBM.

- **Teaching and Learning Departments (action items) – Dr. Diana Carry, Chief Academic Officer**

- **K-5 Language Arts Textbook Adoption – Ms. Lisa Orr, Coordinator of Elementary Language Arts**

The Teaching and Learning Department is conducting the textbook adoption process for K-5 Language Arts textbooks. The textbooks have been carefully reviewed by teachers, administrators, coaches, and textbook committees. The textbooks and instructional materials were on display at the Clayton County Public Library (Battlecreek location) and in the Clayton County Public Schools for community review and feedback. Presentations from each textbook vendor under consideration were shown on Channel 24 on the Comcast Cable System to allow all members of the community access to the materials. The vendors are on the state approved list.

The recommendation is for approval of the purchase of textbooks for K-5 Language Arts using the vendor on the state approved list.

- **6-8 Language Arts Textbook Adoption** – Dr. Shonda Shaw, Coordinator of Secondary Language Arts  
The Teaching and Learning Department is conducting the textbook adoption process for 6-8 Language Arts textbooks. The textbooks have been carefully reviewed by teachers, administrators, coaches, and textbook committees. The textbooks and instructional materials were on display at the Clayton County Public Library (Battlecreek location) and in the Clayton County Public Schools for community review and feedback. Presentations from each textbook vendor under consideration were shown on Channel 24 on the Comcast Cable System to allow all members of the community access to the materials. The vendors are on the state approved list.  
The recommendation is for approval of the purchase of textbooks for 6-8 Language Arts using Pearson Prentice Hall, who is on the state approved list.
- **Secondary Math Textbook Adoption** – Ms. Tarcia Troup, Coordinator of Secondary Math  
The Teaching and Learning Department is conducting the textbook adoption process for high school mathematics instructional materials. All the textbooks have been carefully review by teachers, math coaches, and textbook committee members. In addition, the textbooks and instructional materials were on display at the Clayton County Central library for public review and feedback.  
The recommendation is that new textbooks and related instructional materials are adopted and purchased from Walch Education for Mathematics III, Accelerated Mathematics III, Math Support III, and Mathematics IV (11<sup>th</sup> and 12<sup>th</sup> grade courses) to support the new Georgia Performance Standards.
- **District Corrective Action Addendum**, Ms. Sharon Brown, Executive Director, Federal, State and Local Grant Programs  
Public Law 107-110, *No Child Left behind Act of 2001*, and Georgia's Single Statewide Accountability System mandate that districts not making adequate yearly progress for consecutive years and reaching Needs Improvement Level 4, implement the Corrective Action Addendum to its Comprehensive LEA Improvement Plan (CLIP) and to work with the state on the development of an Improvement Contract. The district's original Corrective Action Addendum was developed by a district-level team with the support of the State School Improvement Specialist for Analysis and Planning. The FY 2010 Corrective Action Addendum has been revised under the direction of the Chief Academic Officer.  
The recommendation is for the Board to approve the district's Corrective Action Addendum.

## **VII. THE BUSINESS AGENDA (for action)**

### **A. Approval of the Proposed Agenda for February 1, 2010**

A motion to approve the Proposed Agenda for February 1, 2010 was made by Dr. Adamson and was seconded by Ms. Baker. The motion passes 7(yes); 1(no); 0(abstention)

## **VIII. Adjournment**

A motion to adjourn the meeting was made my Ms. Goree and was seconded by Ms. Garrett. The motion passes 8(yes) 0(no); 0(abstention). The time is 9:00pm