

CLAYTON COUNTY BOARD OF EDUCATION
BOARD WORK SESSION MEETING MINUTES
Monday, March 22, 2010

Members Present

Ms. Alieka Anderson, Board Chair, District 8
Ms. Ophelia Burroughs, Vice Chair, District 5
Dr. Pam Adamson, District 1
Ms. Wanda Smith, District 2
Ms. Jessie Goree, District 3
Mr. Michael King, District 4
Ms. Mary Baker, District 6
Mr. Charlton Bivins, District 9

Dr. Edmond Heatley, Superintendent
Dr. Lester Cooper, Parliamentarian

Absent: Ms. Trinia Garrett, District 7

I. Call to Order

The Clayton County Board Work Session was called to order at 6:00pm by Ms. Alieka Anderson, Board Chair.

II. Executive Session-Personnel Matters and Litigation

A motion to go into Executive Session was made by Ms. Baker and seconded by Ms. Burroughs. The vote was 7(yes); 0(no). Mr. Charlton Bivins and Ms. Trinia Garrett absent for the vote.

III. Pledge of Allegiance

Cadet First Lt. Donna Williamson, a student at Lovejoy High School led the Pledge.

IV. Ethics Statement

Approved by Consensus

V. Adoption of the Agenda

A motion to adopt the agenda was made by Ms. Burroughs and seconded by Dr. Adamson. The vote was 8(yes); 0(no). Mr. Bivins now present.

VI. Proposed Agenda from the Superintendent and Chair

THE INFORMATION AGENDA (some items will require action at the **April 13, 2010** Board Meeting)

- **Updates to the Board** – Dr. Edmond Heatley, Superintendent
 - A. **Comprehensive Strategic Plan** – Ms. Luvenia Jackson, Special Assistant to Superintendent
Ms. Jackson presented to the Board a PowerPoint Presentation update on the Strategic Improvement Plan that reflects the input of a wide array of stakeholders and which was refined through multiple iterations of review between October 2009 and April 2010. The district's beliefs, vision and mission provided the framework to ensure that the focus was on student achievement.
 - B. **Academic Pathway** – Dr. Diana Carry, Chief Academic Officer
Dr. Carry presented to the Board a PowerPoint Presentation on Academic Pathway that showed the summary of action for 2010-2011 of the Clayton County Public Schools Academic Pathway
 - C. **Budget Reduction Plan (for action)**
Dr. Heatley provided the Board with the Budget Reduction for FY2010. After presenting the PowerPoint presentation of the budget, Dr. Heatley entertained questions from the Board. The proposed budget will be voted on at the April 13, 2010 Board Meeting.
 - D. **"G" Policies – Personnel (Drafts and Rescissions)** – Dr. Edmond Heatley
This first set of policies were presented to the Board for review and changes, if necessary.

- **Business Services** – Ms. Ramona Thurman, Director, Budgets and Grants

A. Finance Report (Consent Agenda)

Ms. Thurman presented a PowerPoint Presentation of the District’s financial status as of February 28, 2010. The report shows general fund revenues and expenditures by source and function. The recommendation is for approval of the finance report as submitted.

B. FY2009 Audit and Comprehensive Annual Financial Report (for action)

The firm of Maudlin and Jenkins, CPA, LLC conducted a financial audit of the Clayton Board of Education finances. The yearly audit is conducted annually as required by Georgia State Law. The recommendation is to approve the Audited Annual Financial Statements for FY2009 and the Comprehensive Annual Financial Report (CAFR).

C. Purchasing Report (consent agenda)

Ms. Collier gave a purchasing report on the following: Purchase Orders over \$5,000.00 for Consumables; Purchase Orders under \$25,000.00 for Non-Consumables; Purchase Orders over \$25,000.00 with prior Board approval. The contract approval report consisted of the following:

- Technology request to renew a contract with Blackboard Connecting for the district’s phone message notification system.
- Technology request to enter into a contract with Dell Marketing to provide Websense Web Security in compliance with CIPA regulations and E-rate funding policy.
- Teaching and Learning request to enter into a contract with Renaissance Learning to provide Reading Management Programs to monitors students’ independent reading in all areas of the curriculum.
- Technology request to utilize the “Enhancing Teaching Through Technology” grant by entering into a contract with Softchalk, LLC to create digital content that can be added to the existing database in RM Math Frameworks.
- Teaching and Learning request to renew a contract for Microscopes & Balances with various vendors (Capital Microscopes, Cynmar Corporation, Fisher Science Education, Frey Scientific, Sergeant Welch, Science Kit LLC).

The recommendation is for approval of the Purchasing Report as submitted.

D. SPLOST III Revenue Report (consent agenda)

Ms. Thurman presented the SPLOST III Revenue Report. The report showed the monthly cumulative and average collections to date. The recommendation is for approval of the SPLOST III Revenue Report as submitted.

• Operations – Dr. Cephus Jackson, Chief Operations Officers

A. SPLOST Construction Update (Consent Agenda)

Dr. Jackson presented the SPLOST Construction projects for the month of March. The summary included payment on the following projects:

New Middle School #7	\$ 1,137,640.48
New K-8 Facility (Eddie J. White K-8 Academy)	\$ 1,852,912.00
Wireless Data Network – Group D	\$ 42,235.99
Riverdale Middle School	\$ 280,055.00
Ash Street Center	\$ 119,197.29
Harper Elementary School	\$ 191,197.29
Pointe South Middle School	\$ 109,160.62

The summary includes one approved change order:

Ash Street Center	Change Order #1	\$ 2,420.19
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Bid openings are scheduled for the following projects:
 March 16, 2010: Fountain Elementary School Re-Roof
 April 13, 2010: Security Upgrades – Hendrix Drive Elementary
 Security Upgrades – Hawthorne Elementary
 Security Upgrades – Marshall Elementary

Security Upgrades – King Elementary
Security Upgrades – Kemp Primary
Voice and Data Systems – Ash Street Center
Voice and Data Systems – K-8 School

No recommendation for information only.

B. Board Resolution for Phase Out of Riverdale Elementary (for action)

The cost to upgrade Riverdale Elementary School is greater than the state funding, therefore it is recommended that the school be phased out of the current State Department of Education inventory and the existing facility be used for administrative purposes rather than education, upon completion of the new Riverdale Elementary School. Approve the phasing out of Riverdale Elementary School.

C. Board Resolution for Charles R. Drew High School (for action)

This resolution is certifying that all accounts for labor, materials and services have been paid in full and there are no outstanding claims against the Charles R. Drew High School. Recommendation is that the Board approve the resolution.

D. Change Order #1 for Eddie J. White K-8 Academy (for action)

The change order is reflective of the revisions required to modify the main electrical, switchgear, panel schedules, electrical feeders, emergency generator and emergency power. Recommendation is to approve the change order price of \$889,783.00.

• **Human Resources Department – Dr. Douglas Hendrix, Chief-Human Resources Officer**

A. Personnel Changes Report (Consent Agenda)

Dr. Hendrix presented the Personnel Changes Report. The report contained actions that occurred from mid-February to mid-March. The report contained 4 new hires (three were teachers); 13 transfers; 45 class changes; and 25 terminations (4 retirements; 5 non-renewal of contracts; 2 other systems; 1 death; and the remaining 13 were resignations. Recommendation is to approve the Personnel Changes Report.

B. Class Size Waiver Request for FY 2010-2011 – Dr. Douglas Hendrix, Ms. Ramona Thurman, Ms. Dora Desamour, Planning Analyst (action item)

The hardships that the Clayton County Board of Education has encountered as a result of the decline in state and local revenue and the cuts to state QBE funds and state grants, the school system is seeking State Board of Education Waiver requests for Minimum Direct classroom Expenditures; Instructional Extension; Class Size and Resolution for title 50 Waiver. The recommendation is to approve the Waiver Requests.

• **Board Policy BBBA – (action item) – Dr. Heatley.** In addition to the discussion of Board Policy BBBA, Dr. Heatley discussed the revised timeline for review and revisions of board policies. The recommendation is to approve Board Policy BBBA.

VII. The Business Agenda (for action)

A. Approval of the Proposed Agenda for April 13, 2010

A Motion to approve the proposed agenda for April 13, 2010 was made by Ms. Mary Baker and seconded by Ms. Smith. The vote was 8(yes); 0(no).

B. Recommendation from Executive Session (Employee Tribunal)

A motion to uphold the Personnel Panel's recommendation was made by Dr. Adamson and seconded by Ms. Baker. The vote was 8(yes); 0(no).

VIII. Adjournment

A motion was made by Ms. Goree to adjourn the meeting and seconded by Ms. Burroughs. The vote was 8(yes); 0(no). The time is 9:56pm