

CLAYTON COUNTY BOARD OF EDUCATION
BOARD WORK SESSION MINUTES
Monday, May 24, 2010

Members Present:

Ms. Alieka Anderson, Board Chair, District 8
Ms. Ophelia Burroughs, Board Vice Chair, District 5
Dr. Pam Adamson, District 1
Ms. Wanda Smith, District 2
Ms. Jessie Goree, District 3
Mr. Michael King, District 4
Ms. Mary Baker, District 6
Ms. Trinia Garrett, District 7
Mr. Charlton Bivins, District 9

Dr. Edmond Heatley, Superintendent
Dr. Lester Cooper, Parliamentarian

I. Call to Order

The Board Work Session was called to order at 6:02pm by Board Chair, Ms. Alieka Anderson

II. Executive Session (Legal Matters, Student Tribunal, Personnel Matters)

The chair informed the board members that agenda would need to be amended to add the following items: Under Item VI-Updates to the Board add Class Size Waiver as Letter D; move Letter C from Human Resources to Letter E-Updates to the Board and add School Calendars for FY2010-11 and FY2011-12 as letter F and all other items will be shifted down.

A motion to go into Executive Session to discuss Legal Matters, Student Tribunal and Personnel Matters was made by Ms. Baker and seconded by Ms. Garrett. The vote was 9(yes); 0(no)

III. Pledge of Allegiance

Recited

IV. Ethics Statement

Approved by Consensus

V. Adoption of the Agenda

A motion to adopt the Revised Agenda was made by Dr. Adamson and seconded by Mr. Bivins. The vote was 9(yes); 0(no)

VI. Proposed Agenda from the Superintendent and Chair

THE INFORMATION AGENDA (some items will require action at the **June 7, 2010** Board Meeting)

A. Updates to the Board – Dr. Edmond Heatley, Superintendent

A. *Academic Update (for information) – Dr. Diana Carry, Chief Academic Officer* Dr. Carry presented a PowerPoint Presentation on testing results for CCPS.

B. *Charter School Petition – Delphia Young, Coordinator for Secondary Education (for action) –* Mrs. Young presented a PowerPoint Presentation on Universal Martial Arts Charter School of Distinction. Mrs. Young stated that the Clayton County Charter Review Committee has completed the analysis of Universal Martial Arts Charter School of Distinction charter petition. The petition did not provide sufficient information that informed the Committee the proposed school would be viable and successful. The committee is recommending denial of the charter petition.

C. *The Local Plan for Improving Career and Technical Education – Ms. Betty Jones, Director,*

Career, Technical and Agricultural Education (for action)-Ms. Jones spoke to the Board about the Local Plan for Improving Career and Technical Education grant and how if approved, CCPS could receive \$1.1M to be utilized during fiscal year 2011 to improve the system's middle and high schools Career, Technical & Agricultural Education Programs.

- D. *Class Size Resolution (for action) – Ms. Ramona Thurman, Director, Budgets and Grants, Ms. Dora Desamour, Planning Analyst, Dr. Douglas Hendrix, Chief Human Resources – Our recommendation is to establish its 2010-11 maximum class size with a range of one to five students above current state maximum as needed. The State has approved the class size waiver.*
 - E. *CRCT Investigation Results – Mr. James Wilson, Education Planners, LLC-Presentation to the Board about the finding of their investigation in the Eraser Marks on the CRCT Tests.*
 - F. *FY2010-11 & FY2011-12 School Calendar, Dr. Edmond Heatley, Superintendent-Dr. Heatley presented drafts of the FY2010-11 & FY2011-12 to coincide with the new budget.*
 - G. *Job Descriptions (for information) – Dr. Edmond Heatley, Superintendent – Presented to the Board the job descriptions that will be shown on the upcoming organization chart*
 - H. *Policies (Drafts and Rescissions) (for action) – Dr. Edmond T. Heatley, Superintendent-Dr. Heatley asked that the Board provide him with changes that they would like to see in the Policy Drafts*
 - 1. *“A” Series-School District Organization*
 - 2. *“B” Series-School Board Operations*
 - 3. *“C” Series-General Administration*
- B. Business Services – Ms. Ramona Thurman, Director, Budgets and Grants**
Ms. Lonita Collier, Director, Purchasing

1. Finance Report (consent agenda)

Ms. Thurman presented the District's Financial status as of April 30, 2010. The report shows general fund revenues and expenditures by source and function. The recommendation is for approval of the finance reports as submitted.

2. Purchasing Report (consent agenda)

Ms. Collier gave a purchasing report on the following: Purchases Orders over \$5,000.00 for Consumables; Purchase Orders under \$25,000.00 for Non-Consumables; Purchase Orders over \$25,000.00 with prior Board Approval. The contract approval report consisted of the following:

The contract approval purchase report consisted of the following:

- Teaching and Learning request to utilize the state contract to purchase Apple ITouch devices for an electronic evaluation tool for Administrators.
- Operations request to renew a contract with B&C Painting to provide Painting Services as needed system-wide.
- Teaching and Learning request to purchase Equipment and updated curriculum for HS Engineering & Technology Labs at Jonesboro and North Clayton HS for instructional purposes.
- Operations request to enter into a contract with Modspace to provide modular rentals, repairs, and returns as needed for the addition and deletion of additional classrooms.
- Teaching and Learning request to renew a contract with Nystrom & Rand McNally to provide Maps and Globes for instructional purposes.
- Human Resources request to renew a contract with Public Risk Underwrites to provide School Board Liability Insurance coverage system-wide.
- Operations request to enter into a contract with RM Education for Digital Classroom Equipment for instructional purposes.
- Operations request to renew a contract with Russell Ventures, Inc. for File Cabinets.
- Teaching and Learning request to enter into a contract with Scholastics, Inc. for Technical Support of the READ 180 program at Middle Schools.

- Teaching and Learning request to submit payment to Spectrum K12 Software Solutions for the annual maintenance and support of Encore Software which is used to write IEP's for Exceptional Students.
- Teaching and Learning request to renew a contract with Thinkgate to provide Data Management & Benchmark Assessment system-wide.
- Teaching and Learning request to enter into a contract with Riddell/All American and Sport Supply Group to provide Football helmets as needed for the football program.
- Teaching and Learning request to renew a contract with various vendors (Darla Vetter, Rhymer Therapeutic Services, Supplemental Health Care, Speech and Language Concepts Unlimited, Staffing Options Solutions, Career Staff Unlimited, Cobb Pediatric Therapy Services, Our Kidz Count LLC, Elise Shankle, Alvarez Advancement) to provide Speech Language Pathologists, Occupational Therapists, and Physical Therapists as needed to meet requirements of Individuals with Disabilities Education Act (IDEA).
- Operations request to renew a contract with various vendors (Ernie Morris Enterprises, Ga Correctional Industries, Russell Ventures, Virco Inc., Office Creations) to provide classroom & café furniture as needed.

All purchases are in compliance with Board Policy and the recommendation is for approval of the Purchasing Report

3. SPLOST IV Revenue Report (consent agenda)

Ms. Thurman presented the SPLOST IV Revenue Report. The report showed the monthly cumulative and average collections to date. The recommendation is for approval of the SPLOST IV Revenue Report as submitted.

C. Operations – Dr. Cephus Jackson, Chief Operations Officers

- **SPLOST Construction Update (consent agenda)**

The SPLOST Construction projects for the month of April were presented. The summary included payment on the following projects:

New Middle School #7	\$ 1,280,511.69
New K-8 Facility (Eddie J. White K-8 Academy)	\$ 1,429,146.00
Harper Elementary	\$ 259,635.38
Pointe South Elementary	\$ 84,803.40
Pointe South Elementary Freezer/Cooler	\$ 5,072.40
Tara Elementary Freezer/Cooler	\$ 66,998.70
Tara Elementary Freezer/Cooler	\$ 4,203.00
Pointe South Middle	\$ 54,265.53
Riverdale Middle	\$ 173,710.00
Ash Street Center	\$ 312,981.42
Tara Stadium & Twelve Oaks Stadium	\$ 151,740.00

- **Bid Award for Middle School #7 (Morrow Middle School) Voice and Data Systems**

(consent agenda)

Superintendent recommends that the Board of Education approve Network Cable Infrastructures as the lowest responsible responsive bidder with a bid price of \$638,482.00 and Engineering fees @6% (Tankersley Jackson & Associates) and Contingencies @ 6% with the total anticipated expenditures equaling \$715,099.84.

- **Bid Award for Forest Park High School Auxiliary Gymnasium** (consent agenda)

Superintendent recommends that the Board of Education approve Knoll Construction, LLC as the lowest responsible responsive bidder with a bid price of \$2,850,000.00 plus architect 7 engineering fees, contingencies and miscellaneous items for a total anticipated expenditures equaling \$3,536,3200.00.

- **Five-Year Facility Plan** (consent agenda)

The State has reviewed, validated and approved the recently completed new five year plan. The superintendent recommends that the Board approve the Local Facilities Five year Plan for July 1, 2010 – June 30, 2014.

D. Human Resources Department – Dr. Douglas Hendrix, Chief-Human Resources Officer

- Dr. Hendrix presented the Personnel Changes Report. The report contained actions that occurred from mid-April to mid-May. The report contained one new hire; one rehire; eight transfers; one class change; and 19 terminations. Eight terminations were retirements; one dismissal and the remaining 10 were resignations.
 - **Personnel Tribunal Panel List** (for action)
Dr. Hendrix the list of Personnel Tribunal Panel members for review and recommended that the Clayton County Board of Education designate these professionals to serve as a prospective pool of panel members for 2010-2011 school year.
- E. **Board Policy JGI – Child Abuse or Neglect (Amendment of Policy)** Ms. Garrett, Board Member, District 7 (for action)-This item was removed from the agenda.
- F. **Student Tribunal Panel List** (for action), Dr. Valya Lee, Assistant Superintendent for Student Services- Ms. Foley (in Dr. Lee's absence) presented to the Board the list of Student Tribunal Panel members for review and recommended that the Clayton County Board of Education authorize the list of administrators to serve as prospective panel members and to authorize Student Services to present throughout the 10-11 school year an updated list of prospective panel members as qualified staff enter into Clayton County Public School system or as they become eligible to serve as panel members.

VII. The Business Agenda (for action)

A. Tentative Adoption of FY2011 Budget

A motion made by Ms. Burroughs and seconded by Dr. Adamson, the Board approved the Tentative Budget for FY2011. The vote was 6(yes); 3(no)

B. Approval of the Proposed Agenda for June 7, 2010

A motion to approve the Proposed Agenda for June 7, 2010 was made by Ms. Burroughs and seconded by Dr. Adamson. The vote was 9(yes); 0(no)

C. Recommendation from Executive Session: Student Tribunal

A motion to uphold the Tribunal Panel's decision on the Student Tribunal was made by Ms. Garrett and seconded by Ms. Burroughs. The vote was 8(yes); 1(no)

VIII. Adjournment

A motion to adjourn the meeting was made by Ms. Garrett and seconded by Ms. Goree. The vote was 9(yes); 0(no). The time is 8:57pm.