



Clayton County Public Schools

Student Teaching/Internship/Practicum Application Packet

Directions for completion of the application:

Please send your completed application to:

Clayton County Public Schools Human Resources
Department,
Administrative Complex
1058 Fifth Avenue
Jonesboro, Georgia 30303

The application packet must include the following items:

- A letter of interest
- Application Packet
- A current resume
- Letter of recommendation from Field Placement Supervisor

Please note: the Human Resources Department will review your application and notify you if you have been identified for placement within 7 – 10 business days from receipt of application.

THANK YOU FOR YOUR INTEREST IN THE CLAYTON COUNTY PUBLIC SCHOOLS!!!

Application For: Student Teaching Field Observation Internship Practicum

Timeframe (# of hrs./wks.) _____ Subject/Field _____

Please read the application carefully. Be sure to be thorough, concise, and use only the space provided. All pages must be completed and returned. Please **complete electronically or type** your information on this application.

Name _____
Last Middle First Preferred First Name

Social Security Number _____ Gender _____

College or University _____
(* **must be accredited, PSC-approved college or university**)

Address _____
Street Address (including floor)

_____ City State Zip

Home Address _____
Street Address

_____ City State Zip

Home Phone _____ E-Mail Address _____

Placement Preferences (rank order 1-3, with 1 being the most preferred)

1. _____
2. _____
3. _____

*** The Clayton County Public School System will make an effort to place you according to your preferences. There is no guarantee, however, that we will be able to honor any particular preference.**

Endorsement from Field Experience Coordinator

I support this applicant's participation in the *Clayton County Student Teaching/Internship/Practicum* program.

Coordinator's Signature: _____ Date: _____

_____ Office Phone Fax Number

*** Attach the supporting documentation on college/university letterhead (stating number of required hours for program)**

