

# **MEDIA CURRICULUM**

## **GRADES K – 12**

### **CLAYTON COUNTY SCHOOLS**

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*Revised 10/20/00 by all Media Specialists in Clayton County Public Schools*

**CLAYTON COUNTY, GEORGIA**

## **Introduction**

The following media curriculum lists specific skills which should be incorporated with curriculum areas to teach students how to access information. To increase instructional relevance for the student, a cooperative planning session with the classroom teacher should be scheduled to insure correlation of media resources and skills with curriculum content.

This curriculum has been keyed to QCC objectives, Georgia CRT, Basic Skills Test and TAP. The “Notes” column refers to specific activities from the Clayton County Schools Library Curriculum Guide.

## MEDIA CURRICULUM GUIDE

### GRADE Kindergarten

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with the media center resources policies, procedures, personnel and services. QCC – Language Arts – F –3	Orientation	-Location of media center -Media center entry and exit procedures -Check-out procedures -Location of picture books -Media center activities	I I I I I	IC
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center. QCC – Language Arts – F –3	Citizenship	-Media center behavior -Proper care of books -Responsibility for returning books	I I I	IA IB
3. The learner will be able to identify and use the parts of a book to access information.	Parts of a book	-Cover -Spine	I I	ID
4. The learner will be able to demonstrate an understanding of the organization of media center materials.	Classification	-Easy picture books	I	IE
5. The learner will locate and use various sources for information. QCC – Science #25 QCC – Language Arts – F-1, 2, 3 QCC – Social Studies – A –2	Information sources	-Audio-visual materials -Picture books -ABC books -Wordless non-fiction -Periodicals	I I I I I	

## MEDIA CURRICULUM GUIDE

### GRADE Kindergarten

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
6. The learner will develop and expand literary skills and appreciation.	Literary appreciation	-Georgia Children’s Book Awards -Reading enjoyment -Listening skills -Variety of media	I  I I I	
7. The learner will correctly operate specified machines with minimal assistance.	Equipment	-Record player -Tape recorder -Language Master -Dukane FS viewer	I I I I	1F, 1H

## MEDIA CURRICULUM GUIDE

### GRADE First

<b>BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES</b>	<b>INFORMATION ACCESS SKILLS</b>	<b>CONTENT</b>	<b>I – INTRODUCE R – REINFORCE</b>	<b>NOTES</b>
1. The learner will become familiar with media center resources, policies, procedures, personnel and services. QCC – Language Arts –F – 6	Orientation	-Location of picture book section -Policies and procedures (i.e. check-out procedure)	R  R	IC
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center.	Citizenship	-Care of books	R	1A, 1B, 1
3. The learner will be able to identify and use the parts of a book to access information. QCC – Language Arts – F - 4	Parts of a book	-Cover -Spine -Title -Table of contents	R R I I	1D
4. The learner will be able to demonstrate an understanding of organization of media center materials. QCC – Language Arts – F - 2	Classification	-Easy books	R	

## MEDIA CURRICULUM GUIDE

### GRADE First

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
5. The learner will locate and use various sources for information. QCC – Language Arts –F – 6 QCC – Social Studies Skills #2 QCC – Science #22	Information Sources	-Picture books -Periodicals -Audio-visual materials -First dictionary -Encyclopedia	R R R I I	
6. The learner will develop and expand literary skills and appreciation. QCC – Language Arts – E-1, 2, 8	Literary appreciation	-Georgia Children’s Book Awards -Caldecott Awards	R I	
7. The learner will correctly operate specified machines with minimal assistance.	Equipment		Teach when applicable	1F, 1H

## MEDIA CURRICULUM GUIDE

### GRADE Second

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with media center resources, policies, procedures, personnel and services QCC – Language Arts – F - 6	Orientation	-Media center entrance and exit procedures -Check-out procedures -Location of picture books, periodicals, encyclopedias, newspapers	R  R R	1C
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center. QCC – Language Arts – F - 6	Citizenship	-Media center behavior -Care of books -Responsibility for books -Care and use of computer and audiovisual software and hardware	R R R R	1A 1B
3. The learner will develop and expand literary skills and appreciation. QCC – Language Arts – E – 1,2,8 QCC – Language Arts – E,6 CRT – Reading Objective #2	Literary appreciation	-Caldecott Awards -Georgia Children’s Book Awards -Realism/fantasy -Main character -Specific authors -Reading enjoyment	R R R R I R	
4. The learner will correctly operate specified machines with minimal assistance.	Equipment	-As needed	R	2E

## MEDIA CURRICULUM GUIDE

### GRADE Second

1

<p>5. The learner will be able to identify and use the parts of a book to access information. QCC – Social Studies Skills #2 QCC – Language Arts – F-1</p>	<p>Parts of a book</p>	<p>-Cover -Spine -Title Page: author illustrator title -Table of contents -Glossary</p>	<p>R R R R R R I</p>	<p>1D 4F</p>
<p>6. The learner will be able to demonstrate an understanding of the organization of media center materials. QCC – Language Arts – F-4 QCC – Language Arts –F-2 CRT – Reading Objective #8 QCC – Language Arts – F -3</p>	<p>Classification</p>	<p>-Easy books -Fiction -Non-fiction -Alphabetical order to 2<sup>nd</sup> letter -Guide words -Call numbers</p>	<p>R I I I I I</p>	<p>1E 2B</p>
<p>7. The learner will locate and use various sources for information. QCC – Social Studies Skills #3 QCC – Language Arts – F – 5</p>	<p>Information sources</p>	<p>-Picture books -Periodicals -Audio-visual materials -Primary encyclopedias -Computer software -Newspapers -Dictionaries</p>	<p>R R R R I I R</p>	<p>2A</p>

## MEDIA CURRICULUM GUIDE

### GRADE Third

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with media center resources, policies, procedures, personnel and services. QCC – Language Arts –F – 8	Orientation	-Location of picture book section -Location of fiction/non-fiction/reference section -Policies and procedures	R  R  R	
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center QCC – Language Arts – F –8.	Citizenship	-Care of books	R	1A
3. The learner will be able to identify and use the parts of a book to access information. QCC – Social Studies Skills #2 QCC – Language Arts – F – 1 QCC – Science #24 CRT – Reading Objective #7	Parts of a book	-Cover -Spine -Title -Table of contents -Glossary -Index -Appendix	R R R R R I I	1D
4. The learner will be able to demonstrate an understanding of organization of media center materials.	Classification	-Easy -Fiction -Non-fiction -Dewey Decimal System	R R R I	2B 3C  3C

## MEDIA CURRICULUM GUIDE

### GRADE Third

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
5. The learner will locate and use various sources for information. QCC – Social Studies Skills #2, 3 QCC – Language Arts – F –4, 7 QCC – Science #25 CRT – Reading Objective #7	Information Sources	-Picture books -Periodicals -Audio-visual materials -Dictionaries -Encyclopedias -Newspapers -Computer software -Atlas	R R R R R R I	2A 3D
6. The learner will develop and expand literary skills and appreciation. QCC – Language Arts – E-4, 5, 6 QCC – Social Studies Skills #10	Literary appreciation	-Georgia Children’s Book Awards -Caldecott Awards -Realism/fantasy -Main character -Fiction/non-fiction/poetry	R R R R	
7. The learner will correctly operate specified machines with minimal assistance.	Equipment	-As needed		2E, 2F

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### GRADE Fourth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with media center resources, policies, procedures, personnel and services.	Orientation	-Policies -Procedures: check-out return -Location of needed resources	R R R R R	1C
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center.	Citizenship	-Use and care of audio-visual and computer hardware and software. -Media center behavior	R  R	1A
3. The learner will be able to identify and use the parts of a book to access information. QCC – Language Arts – F – 1 QCC – Science #22	Parts of a book	-Cover and spine -Title page author title illustrator publisher copyright date -Table of contents -Glossary -Index -Appendix	R R	1D
4. The learner will be able to demonstrate an understanding of the organization of the media center. QCC – Language Arts – F –4 QCC – Language Arts – F -3	Classification	-Fiction -Non-fiction -Alphabetizing -Dewey Decimal System -Biography	R R R R R	3C  4E

## MEDIA CURRICULUM GUIDE

### GRADE Fourth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
5. The learner will be able to use an information retrieval system to locate resources in the media center. QCC – Language Arts – F 2, F – 3	Information retrieval	-Card catalog: author card title card subject card call number guide cards cross references	I	4A
6. The learner will locate and use various sources for information. QCC – Language Arts –F-1 QCC – Social Studies Skills #1 QCC – Science #22	Source of information	-Periodicals -Children’s Magazine Guide -Audio-visual materials -Dictionaries and encyclopedias -Newspapers -Atlas -Thesaurus -Computer software -Guinness Book of World Records	R I R R R R I R I	2B 3D 4D
7. The learner will develop and expand literary skills and appreciation. QCC – Language Arts – E – 4 QCC – Social Studies Skills #3 QCC – Language Arts – E – 5	Literary appreciation	-Caldecott Awards -Realism/fantasy -Main character -Character development -Fiction/non-fiction/poetry	R R R R R	
8. The learner will correctly operate specified machines with minimal assistance.	Equipment	-As needed		

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### GRADE Fifth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with media center resources, policies, procedures, personnel and services.	Orientation	-Media center floor plan -Policies and procedures	R R	
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center.	Citizenship		R	1A
3. The learner will be able to identify and use the parts of a book to access information. QCC – Social Studies Skills #3 QCC – Science #22	Parts of a book	-Cover -Spine -Title -Table of contents -Glossary -Index -Appendix -Bibliography	R R R R R R R I	1D       4C, 4F
4. The learner will be able to demonstrate an understanding of the organization of the media center.	Classification	-Easy -Fiction -Non-fiction -Dewey Decimal System	R R R R	2B 3C 4E
5. The learner will be able to use an information retrieval system to locate resources in the media center.	Information retrieval	-Card catalog	R	4A

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### GRADE Fifth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
6. The learner will locate and use various sources for information. QCC – Language Arts –F-1 QCC – Social Studies Skills #1 QCC – Science #22	Information sources	-Picture books -Periodicals -Audio-visual materials -Dictionaries -Encyclopedias -Newspapers -Computer software -Atlas -Science reference books -Government publications -Almanacs and yearbooks -Telephone book -Community resource file -Vertical file -Thesaurus -Children’s Magazine Guide -Guinness Book of World Records	R R R R R R R I I I I I I R R R	2A, 5A 3D      4C  5B 6C 4D
7. The learner will develop and expand literary skills and appreciation.	Literary appreciation	-Georgia Children’s Book Awards -Caldecott Awards -Newbery Awards	R R I	
8. The learner will correctly operate specified machines with minimal assistance.	Equipment	-Teach when applicable		

## MEDIA CURRICULUM GUIDE

### GRADE Sixth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with media center resources, policies, procedures, personnel and services.	Orientation	-Circulation procedures -Arrangement of media center -Services offered -Resources available	I I I I	1C 2B
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center.	Citizenship	-Care of books and audio-visual equipment -Behavior	R  R	
3. The learner will be able to identify and use the parts of a book to access information. QCC – Social Studies A-3 CRT – Reading Objective #8	Parts of a book	-Cover -Spine -Title -Table of contents -Glossary -Index -Appendix -Bibliography	R R R R R R R R	1D
4. The learner will be able to demonstrate an understanding of the organization of the media center. QCC – Language Arts – F – 1	Classification	-Fiction -Non-fiction -Dewey Decimal System	R R R	2B 4E
5. The learner will be able to use an information retrieval system to locate resources in the media center.	Card Catalog	-Classification call number -Alphabetical Order -Cross referencing	R R R	3B 7A, 4E

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### GRADE Sixth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
6. The learner will locate and use various sources for information. QCC – Social Studies – A-1, E-43, C-21 QCC – Language Arts – F-8, F-4, F-6, F-7 QCC – Science #24 CRT – Reading Objective #8	Information sources	-Almanac	R	7A-D
		-Atlas	R	
		-Dictionaries:	R	5C
		general	R	
		specialized	I	
		-Encyclopedias	R	5B
		-Vertical file	R	
		-Periodical literature	R	6A
		Abridged Reader’s Guide	I	
		Magazines	I	6C
Newspapers	R			
Children’s Magazine Guide	R			
-Thesaurus	R			
		-Audio-visual media	R	
7. The learner will develop and expand literary skills and appreciation.	Literary appreciation	-Georgia Children’s Book Awards	R	
		-Newbery Awards	R	
8. The learner will correctly operate specified machines with minimal assistance. QCC – Social Studies Skills #24	Audio visual equipment	-Cassette recorder	R	
		-Record player	R	
		-Film strip projector	R	
		-Video tape recorder	R	
		-Computers	I	
		-Microform	I	

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### GRADE Seventh

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with media center resources, policies, procedures, personnel and services.	Orientation	-Circulation procedures -Arrangement of media center -Services offered -Resources available	R R R R	
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center.	Citizenship	-Care of books and audio-visual materials -Behavior	R  R	
3. The learner will be able to identify and use the parts of a book to access information.	Parts of a book	-Title pages -Table of contents -Glossary -Index -Appendix -Bibliography	R R R R R R	8A
4. The learner will be able to demonstrate an understanding of the organization of the media center. QCC – Science #22 QCC – Language Arts – F-2	Classification	-Fiction -Non-fiction -Dewey Decimal System	R R R	2B 4E



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### GRADE Seventh

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
8. The learner will correctly operate specified machines with minimal assistance. QCC – Science #22 QCC – Language Arts – F-2, F-3, F-5 QCC – Social Studies – A-1	Equipment	-Cassette recorder -Record player -Film strip projector -Video tape recorder -Computers -Microform	R R R R R R	

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### GRADE Eighth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with media center resources, policies, procedures, personnel and services.	Orientation	-Circulation procedures -Arrangement of media center -Services offered -Resources available	R R R R	
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center.	Citizenship	-Care of books and audio-visual materials -Behavior	R R	
3. The learner will be able to identify and use the parts of a book to access information. QCC – Social Studies – A-3	Parts of a book	-Foreword -Preface -Table of contents -Glossary -Index -Appendix -Bibliography	I I R R R R R R	10A 10A
4. The learner will be able to demonstrate an understanding of the organization of the media center materials.	Classification	-Fiction -Non-fiction -Dewey Decimal System	R R R	

## MEDIA CURRICULUM GUIDE

### GRADE Eighth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
5. The learner will be able to use an information retrieval system to locate resources in the media center. QCC – Science #22 ACC – Language Arts – F-2	Information retrieval	-Abridged Reader’s Guide -Card catalog	R R	6A 7A, 7E, 8A, 10A
6. The learner will locate and use various sources for information. QCC – Science #32 QCC – Social Studies – A-1 QCC – Language Arts – F-2, 5 CRT – Reading Objective #2	Information sources (NOTES: 8A, 10A)	-Periodicals -Audio-visual materials -Dictionaries -Encyclopedias -Newspapers -Computer software -Atlas -Science reference books -Government publications -Almanacs and yearbooks -Telephone book -Community resource file -Vertical file -Specialized dictionaries -Thesaurus -Abridged Reader’s guide -Biographical sources	R R R R R R R R R R R R R R R R R	10A 7B 9A  4C, 7A  7C 6C, 10A 6A 10A

## MEDIA CURRICULUM GUIDE

### GRADE Eighth

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
7. The learner will develop and expand literary appreciation.	Literary appreciation	-Georgia Children’s Book Awards -Newbery Awards	R R	
8. The learner will correctly operate specified machines with minimal assistance.	Use of audio-visual equipment	-Cassette recorder -Record player -Film strip projector -Film strip previewer -Televisions -Video cassette player/recorder	R R R R R R	

## MEDIA CURRICULUM GUIDE

### GRADE High School (9 – 12)

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
1. The learner will become familiar with the media center, resources, policies, procedures, personnel and services.	Orientation	-Circulation procedures -Media center entry and exit procedures	I – (Grade 9) I – (Grade 9) R – (Grades 10 – 12)	-Discussion -Tour of media -Graphics -Map of media center - Lecture
2. The learner will demonstrate proper care of media resources and will exhibit appropriate behavior in the media center.	Library rules and procedures	-Media center citizenship -Book care -Rules for students	R R R	
3. The learner will be able to identify and use the parts of a book to access information. QCC – Social Studies Required Courses –A-3 Elective – A-14 -Locating, analyzing and evaluating data QCC – English General/Vocational – D-Reading #50 College Preparatory –D-Reading #54 QCC – Science Biology - #43.3 Chemistry - #24.3 Ecology - #45.3	Parts of a book	-Titles and subtitles -Graphic data  Grades 9-12 – Page 1	I - (Grade 9) I – (Grade 9)	-Discussion -Demonstration -Graphics



## MEDIA CURRICULUM GUIDE

### GRADE High School (9 – 12)

BEHAVIORAL OBJECTIVE QCC AND TEST OBJECTIVES	INFORMATION ACCESS SKILLS	CONTENT	I – INTRODUCE R – REINFORCE	NOTES
6. The learner will locate and use various sources for information. QCC – English General/Vocational Writing - #37 Literature - #65 College Prep Writing - #37 Literature - #71 QCC – Social Studies Electives: A-4 -Locating, analyzing, and evaluating data BST – Reading Indicators #8, #12	Information sources	-Newspapers  -Bartlett’s Quotations  -Who’s Who	R (Grade 9)  R (Grade 9)  I (Grade 9)	9A  6A, 7 A-E 8A 10A
7. The learner will develop and expand literary skills and appreciation.	Information sources	-Literary criticism	I (Grade 10)	-Lecture -Discussion -Demonstration -Hands-on experience
8. The learner will correctly operate specified machines with minimal assistance.	Equipment	-Hardware operation appropriate to school’s holdings  Grades 9 – 12 – Page 3	I and R (Grade 9)	-Lecture -Demonstration -Hands-on experience