

MAINTENANCE & CONSTRUCTION GAZETTE

Newsletter for Facilities
Maintenance Employees

November 2010

Samuel Coger, Director of Maintenance

As I near my 60th day as the Director of the Clayton County Maintenance Department, I take this time to reflect on all the physical things I've witnessed the department accomplish; (i.e., the Truancy Center (twice), the reconfiguration of the Elite Scholar\Morrow High\International\Homeless Education Center) and you should be proud! I've also visited with Administrators from approximately 50 schools and they have expressed their deepest appreciation for the work and support you continue providing them. So, I personally extend to each of you a "Thank You" for receiving and welcoming me to your department and for all the outstanding work you do on a daily basis. As I told you when I arrived "WE will continue providing the students of Clayton County with outstanding services as one team".

K. W. White, Coordinating Supervisor

I want to give everyone at Maintenance a big THANK YOU for all of your assistance in getting all of our thousands of work orders completed during our school year. Also, for the Special Projects that all of you have been asked to "Make it Happen" that have been handed to us. It is this type of hard work and determination that have earned us an outstanding reputation throughout the state and our county. If there has ever been a better group of Facilities Maintenance people...I am not aware of them.

As we approach the Thanksgiving Season we all need to be thankful for what we have, our health, jobs, friends and most of all our families.

We here at Maintenance are preparing for another record Holiday Season of Special Projects, helping others and enjoying the season. I hope all of you have a Great Holiday Season and enjoy your time with your families and friends. Remember to donate to the **Dorothy Jennings Memorial Fund** this year so we can again help others who are less fortunate than us.

It was on between...Samuel Coger, Director of Maintenance (an avid Florida fan), Paula Carter, Purchasing Department and Kay Lowenthal, Maintenance Department (both diehard Georgia fans).



"A picture is worth a thousand words"



PAY DAY

November 30

December 17

January 31

HOLIDAY

SCHEDULE



ID BADGE

Daily hours...

8:00am—11:30 am

1:00 pm—3:30 pm



UPDATES FROM OUR DEPARTMENT SUPERVISORS



**Employee of the
Month**

Robin Keebler

**Energy Management
Specialist**

**Last month Clayton
County Public Schools
received a check for
over \$40,000 due to
a billing error that
was found by Robin
Keebler. Robin has
been recording the
monthly utility cost
and usage since 2005
and has saved the
county thousands of
dollars!**

School Dude

**is coming on
line...January 2011**

**There will be a third
class provided for
training around Janu-
ary 11, 2011 at the
Professional Learning
Center.**



The **Electrical Department** has been busy with day-to-day work and completed 231 work orders for the month of October. We presently have a crew working overnight identifying security lighting issues throughout the county in preparation for the upcoming time change. We are flagging utility owned lighting for repairs as well as beginning repairs on count owned lighting.

The **General Maintenance Department** has been hard at work since the new school year started. A few of the projects we have worked on are: Morrow Middle change over to The Elite Scholars, The International Language Program, Homeless Education Program and the Ninth Grade Academy. We are setting up four modular units for the Clayton County Sheriffs Satellite Precinct Stations. Also modification were made at the Perry Center to house CCPS new Truancy Center.

It is that time of year when the **HVAC Department** is getting ready for the heating season. We have a total of 104 boilers that have to be serviced to insure we have heat in the buildings and make sure they operate safely.

On August 5 we started our third year in the **Kitchen Equipment Department**. We have completed a tremendous amount of work in two years. Our health department scores have never been higher. This quarter Mt. Zion Elementary and North Clayton Middle will be receiving some new kitchen equipment (tilt skillet, steamer, two eye burner). This will greatly improve their efficiency and cooking abilities. Since our department started we have not lost any food in our coolers or freezers. This could not have happened if every department here at maintenance did not help us on a daily basis. The new kitchens at Morrow Middle and Eddie White are working great so far. We look forward to seeing what we can get accomplished this coming winter quarter.

The **Plumbing Department** has been busy like every other department in Maintenance. We have installed new water heaters at Hendrix Drive (emergency repair), Performing Arts Center and waiting on material for Lovejoy Middle. These installs should efficiently provide plenty of hot water for years to come. We also have been keeping our new Pro-Press busy making repairs to water leaks at several locations.

The **Electronics Department** is currently conducting a telephone number audit at every location throughout the district. This audit will detect unused numbers in order to disconnect numbers which are not being used, as well as evaluate features and long distance charges. Upon completion our monthly phone bill should be reduced by thousands of dollars a month. *Electronic access control systems (S2)* are being installed at all schools and office complexes. The system video tapes and logs all personnel and visitors entering the school. A new state-of-the-art fire and security alarm system has been installed at the Perry Learning Center. A new *Voice Over Internet Protocol (VoIP)* phone system was recently installed at the Transportation Complex. District-wide *Fire and Security* system monitoring is being converted over to Ultimate Security of America. The fire alarm systems are currently being tested and certified in all school.

Announcements

Birthdays/Work Anniversary/Wedding Anniversary

Owen Kelleher—November 24...Happy Birthday

Lee Richards—September 18, 2010...15 years at Maintenance

John Lewis—November 4, 2010...25 years at Maintenance

Tommie Strickland-November 9...Happy Wedding Anniversary



Congratulations to...

Robin Keebler has a granddaughter! Stella Grace McGuire was born on September 8, 2010, 7 lbs., 10 oz., 20" long.

Aaron Slaton has a granddaughter! Jackie Grace Beumor, born September 28, 2010, 7 lbs., 9 oz., 21" long.

Zack & Gina McMillan on the birth of their son, Holton Metz, born October 12, 2010, 6 lbs., 4 oz., 20" long.

Denise Hunter has a grandson! Andrew Logan Yarber, born March 9, 2010, 8 lbs., 20" long.

Connie Riley has a granddaughter! Brooke Ryan Arrington, born April 09, 2010, 9 lbs., 2 oz., 21 1/2" long.



On November 2, 3 and 4, **Lance Cunningham, Dustin Davidson and Mark Gregg** will be attending heat-craft refrigeration school in Stone Mountain. These are very good classes with great technical and control information.



FROM THE RETIREMENT WORLD

Owen Kelleher talked to **Sonny Leiber** the other day and all is well with his family. He wanted to tell everyone hello and that he is bored-to-death and wants to come back to work!!!!

Maintenance Tips...

- *A showerhead leaking at 10 drips per minute waste more than 500 gallons per year...that is enough water to wash 60 loads of dishes in your dishwasher.
- *Change our your single pane windows for thermal pane, with the money you save on heating and cooling they will eventually pay for their selves.
- *Check and change air filters regularly to keep your unit running more efficiently.
- *Have a fire extinguisher located on every hall/floor of your home and make sure everyone knows how to use them.

CONSTRUCTION DEPARTMENT HIGHLIGHTS

Recently Completed Projects

New Morrow Middle
Eddie J. White K-8 Academy
Riverdale Middle (classroom additions, renovations and modifications)
Ash Street Center (renovations and modifications)
Tara and Twelve Oaks Stadium (renovations and modifications)

IN PROGRESS

Forest Park High-Auxiliary Gym
Jonesboro High-Auxiliary Gym
North Clayton High—Auxiliary Gym
Garden Walk Transportation Facility



Projects In Design

Performing Arts Center Addition/New Magnet High School

**New Elementary #13
(Replacement for Riverdale Elementary)**

