



CLAYTON COUNTY SCHOOLS PERFORMING ARTS CENTER

FACILITY USE PRICE LIST Effective August 1, 2010

Theatre	Rehearsal Prices	TYPE OF ORGANIZATION	
		Tax Exempt Non Profit Prices	Commercial Performance Prices
Complete Facility (1800 seats)	\$250.00/hr	\$300.00/hr	\$450.00/hr
Ernest L. Stroud Hall (1200 seats)	\$175.00/hr	\$250.00/hr	\$350.00/hr
Lloyd Tarpley Theatre (339 seats)	\$130.00/hr	\$160.00/hr	\$210.00/hr
Recital Hall (250 seats)	\$110.00/hr	\$130.00/hr	\$160.00/hr

1. The Performing Arts Center is owned and operated by the Clayton County Public Schools for the primary purpose of providing state-of-the-art performance space to its students enrolled in fine arts courses of study. The school system has first priority on reserving dates at the Performing Arts Center and school system dates are scheduled one year in advance. Requests for rental by organizations and/or individuals outside of the Clayton County Public Schools are subject to space available and cannot be considered beyond the time for which school system dates have been set. All requests for rentals must be made through the Administrator of the Performing Arts Center.
2. As per Clayton County Board of Education Policy KG-A, only Clayton County Public School System events may utilize the Performing Arts Center free-of-charge.
3. The Performing Arts Center is closed for events on the following holidays: Easter, Memorial Day, Independence Week, Labor Day, Thanksgiving holidays and Winter holidays (including Christmas Eve, Christmas Day, New year's Eve and New Year's Day). No events are scheduled during holidays and school closings.
4. All Performing Arts Center facility areas require a four (4) hour minimum charge. Any rental that extends past midnight will be billed \$5.00 per minute.
5. All events shall have a building supervisor from the Clayton County Public Schools, a minimum of one Clayton County Police Officer, a building maintenance/custodian, and theatre technical staff (number depends on type and complexity of the event).
6. All personnel shall be paid at a rate determined by the PAC Administrator. This amount will be in addition to the actual facility rental amount.
7. Personnel utilized for the facility use who are not employed by the Clayton County Board of Education (i.e. Clayton County Police for security) will be paid by charging the organization the cost of the service plus a 20% up-charge for coordination of the service and the handling of the funds.
8. A completed application (available on PAC website) must be completed and a non-refundable application deposit of \$500 is required to "hold" dates for the calendar.

9. All facility use charges are calculated from the time the Lessee is enters the facility until they exit the facility. All payments must be made with cash, a bank cashier's check or a money order. No personal or company checks will be accepted. All cashier's checks and money orders are to be made payable to the Clayton County Public Schools. All rentals are to be paid 45 days in advance for school facilities. Performing Arts Center (PAC) terms are 1/3 of the total charges will be paid at the time of signing of the contract. The balance is due forty-five (45) calendar days prior to event. The \$500.00 hold deposit will be applied to the final balance. If the balance is not paid in 45 days, Lessor has the right to cancel the performance. No refunds will be given. Cancellation of contract for a PAC event by Lessee shall result in forfeiture of the deposit. If an event exceeds the contract time, each minute of overtime will be charged at a rate of \$5.00 per minute.
10. Concessions are allowed in the facility for a flat fee of \$150.00 per event. No cooking or grilling is allowed inside the building, except for food warmers. All cooking or grilling will be done outside in a designated area. Evidence of extensive abuse of this regulation may result in an added surcharge to the lessee for extra custodial service.
11. Cancellation of a contract by lessee shall result in forfeiture of the deposit. For multiple day contracts, the deposit shall be applied equally to each day of the contract. Therefore, cancellation of any (and each) day of a multiple day contract shall result in the forfeiture of the deposit for said day(s). A fee of \$50.00 will be charged to lessees requesting a new contract after previous cancellation(s) of a contract for which no deposit was made.
12. All Guidelines/Terms/Conditions must prevail on all facility use. Prices are subject to change should extenuating circumstances occur.

Personnel Charges:

Theatre Technicians:	\$45 per hour per technician
Security:	\$60 per hour per Clayton County Police Officer
Supervisor:	\$40 per hour
Maintenance/Custodial:	\$35 per hour

Deposits:

\$500.00 – Non Refundable Deposit to “Hold” date
 \$500 00 – Security Deposit for Equipment

Additional Rental Equipment:

Marley Floor: \$ 60.00 per piece (minimum of 3 pieces – includes labor). We have a total of seven (7) pieces that can be installed on the stage. The Marley Floor is only rented to dance companies for the exclusive use with *ballet pointe shoes* – **no tap shoes are allowed on the Marley.**

Lectern with Microphone	\$ 35.00 per event
Grand Piano:	\$120.00 per event (Additional tuning - \$125 extra per event)
Baby Grand Piano:	\$ 75.00 per event (Additional turning - \$125 extra per event)
Microphone & Stand:	\$ 25.00 each per event (hand held, solo and lavalieres)
Risers:	\$ 60.00 for three risers per event
Keyboard:	\$ 60.00 per event
Acoustic Shell:	\$125.00 per event – full set up \$75.00 – partial set up
Special Lighting:	\$ 35.00 per hour setup-labor charge
Lights & Sound:	Additional will be added if technicians set up – labor
	<ol style="list-style-type: none"> 1. House Charge (Beyond General Wash) - \$50.00 per hour 2. Labor Charge (including tech & maintenance) 3. Gobo's – Additional 1 hour labor charge
Tables:	\$ 25.00 per table per event
LCD Projector & Screen	\$100.00 per event
Walkie-Talkies:	\$ 5.00 per hour per radio (Deposit Required)
Concession Fee:	\$150.00 per event
TicketWeb or TicketMaster:	\$150.00 setup fee per event (see contract for further charges).