CLAYTON COUNTY PUBLIC SCHOOLS
Transportation Department

7860 North McDonough Street • Jonesboro, GA 30236 • (770) 473-2835 • FAX (770) 473-2833 • www.clayton.k12.ga.us

Dr. Edmond Heatley
Superintendent of Schools

Harold Walker
Director of Transportation

Deidre Brown
Coordinator of Transportation

Employee Interschool Transportation Request

From: _____(Name) _____(Date)

_____(Position)

_____(School)

_____(Phone)

Return to (by fax, courier or mail): Transportation Department
Attention: Becky Murphy / Transportation Manager
7860 North McDonough Street
Jonesboro, Georgia 30236
Fax #: 770-603-5785

I am requesting permission for my child, _____, to ride a school bus
(Name)
from _____, to _____ AM / PM
(School) (School) (circle)

Transportation is needed (mornings) (afternoons). I understand the following conditions must be met in order for this request to be approved:

1. A bus MUST go between the two above-named schools on a regular scheduled route
2. A parent/guardian MUST be employed at one of the two above-named schools.
3. Available space on bus
4. My child must maintain acceptable conduct on the bus

Special considerations:_____

_____

_____
Signature

Note: A separate request is required for each student

The decision concerning this request will be provided after September 5, 2011 and/or two weeks after receiving the request.